

BYLAWS OF THE KOREAN DISTRICT OF THE CHRISTIAN AND MISSIONARY ALLIANCE

<Note: These Bylaws were most recently amended at the 35th District Conference, April 24, 2018, and have been in effect from the very moment of passage.>

ARTICLE I. GENERAL PROVISION

Section 1 (Name) The district shall be known as the Korean District of The Christian and Missionary Alliance (C&MA).

Section 2 (Location) The District office shall be located in accordance with the residence of the District Superintendent.

Section 3 (Purpose) The purpose of the Korean District is to plan and perform overall ministries for the growth of local churches and domestic and overseas missions.

Section 4 (Regional Caucus) The geographical boundaries of the regional caucus are defined as follows:

1. **East Caucus:** New York City, Westchester County of New York, Connecticut
2. **East-North Caucus:** New Jersey, New York except New York City and Westchester County, Massachusetts, Rhode Island, Maine, Vermont, New Hampshire and Pennsylvania.
3. **East-South Caucus:** Maryland, Delaware, Washington, DC., Virginia, West Virginia, North Carolina, South Carolina, Georgia, Florida.
4. **Central Caucus:** North Dakota, South Dakota, Nebraska, Kansas, Oklahoma, Mississippi, Missouri, Arkansas, Alabama, Tennessee, Louisiana, Texas, Kentucky, Indiana, Illinois, Iowa, Wisconsin, Michigan, Minnesota and Ohio.
5. **West Caucus:** Southern California (South of and from Bakersfield County), Nevada, Arizona, New Mexico, Colorado, and Hawaii.
6. **West-Central Caucus:** Northern California (North of and from Fresno County), Utah and Colorado.
7. **West-North Caucus:** Washington, Oregon, Wyoming, Idaho, Montana and Alaska.
7. **Korea Caucus:** Korea
8. **Other Caucus:** include all other regions that are not listed above.

Section 5 (Churches) Churches in or related to the Korean District shall be categorized as follows:

1. **Accredited Churches:** Churches, with twenty or more registered members, which have completed the accreditation process.
2. **Developing Churches:** Churches, with less than twenty registered members, which have yet to complete the accreditation process.
3. **Associate Churches:** Churches which joined the District as an associate member and cooperates with the District. These include Korean Alliance churches, which belong to the other districts in the US, and Alliance denominational bodies overseas.

Section 6 (Members) The members of this district shall be as follows:

1. Accredited Members:

- 1) Ordained official workers who are licensed by the Korean District, and who serve the churches in the Korean District.

- 2) Consecrated official workers who are licensed by the Korean District, and who serve the churches in the Korean District.
- 3) Un-ordained pastors fulfilling the position of the senior pastor at an accredited church of the Korean District.
- 4) Ordained pastor representing organization that belongs to the Korean District.
- 5) Elder pastors and retired pastors of the churches of the Korean District.
- 6) C&MA missionaries appointed by International Ministries.

2. Associate Members:

- 1) Senior pastors serving in Korean Alliance churches in other districts of the C&MA in United States or abroad, or Associate churches.
- 2) Official workers who are licensed by the Korean District but serve in other denominations or independently.
- 3) Accredited members who are not currently engaged in official ministry.
- 4) Missionaries licensed by the Korean District working in non-Alliance missions.
- 5) Provisional official workers who are licensed by the Korean District, and who serve the churches in the Korean District.

3. Dual membership: The Korean District does not allow a dual membership unless the District Executive Committee approves it as an exception.

Section 7 (Quorum) All meetings of the Korean District shall decide by the attendance of a majority of the members and the affirmative votes of a majority of the members present, unless otherwise provided.

ARTICLE II. DISTRICT ORGANIZATION AND MEETING

Section 8 (District Conference)

1. (Constitution) The District Conference shall consist of the following delegates:

- 1) District Superintendent
- 2) Representatives from the National Office
- 3) Delegates from member churches
- 4) One representative from the Retired Pastors Association.

2. (Accredited Delegates)

- 1) Each accredited church is entitled to send one accredited pastor and one lay delegate to the District Conference.
- 2) Each developing church is entitled to send one accredited pastor to the District Conference.

3. (Corresponding Delegates)

- 1) Each associate church is entitled to send one corresponding delegate to the District Conference.
- 2) Accredited members and associate members registered for the District Conference.
- 3) Corresponding delegates are eligible to speak at the District Conference but have no voting rights. Any observers do not have the right to speak at the Conference without the moderator's permission.

4. (Quorum) The District Conference shall be held with a majority of the accredited pastor delegates and the lay delegates present.

5. (Role and Purpose) The District Conference conducts the following business:

- 1) Election of the District Executive Committee, auditors, and the members of the Committee on Nomination.

- 2) Deliberation and resolution of amendments to the bylaws and the regulations.
- 3) Deliberation and resolution of settlements of account, budgets, and plans of operation.
- 4) Hearing and deliberation of reports from District Executive Committee, standing committees, regional caucuses, and other affiliated organizations.
- 5) Deliberation and resolution of the presented bill.

6. (Annual Conference)

- 1) The Annual Conference shall convene during April of each year. The location of the conference, as a general rule, will rotate among regions. Date and location shall be decided by District Executive Committee.
- 2) The District Superintendent shall announce the Conference to all local churches and organizations in the District at least sixty days prior to the date of the conference.
- 3) Each church and organization shall send the names of its designated delegates to the District Superintendent at least thirty days prior to the date of the conference.

7. (Special Conference)

- 1) Upon request by the resolution of the District Executive Committee or petition from more than one-third of accredited members, the District Superintendent shall call for a special conference. In the event of the vacancy of the District Superintendent, the Secretary shall call for a special conference.
- 2) The District Superintendent shall notify the date and time, location, and agenda of the special conference to all member churches and organizations in the District at least thirty days prior to the date of the conference.
- 3) Each church and organization shall send the names of its designated delegates to the District Superintendent at least ten days prior to the date of the conference.
- 4) The special conference shall only discuss the agenda for which the conference was convened.

Section 9 (District Superintendent) The District Superintendent shall be the recognized head of the Korean District and the Chairman of District Executive Committee. He shall exercise oversight of the entire work of the District. The District Superintendent is the full time minister of the National Office of the C&MA and has the duties and rights specified in the Uniform Constitution of the C&MA.

Section 10 (Assistant to the District Superintendent) In general, the Assistant to the District Superintendent assists the District Superintendent. When the District Superintendent is for whatever reason unable to carry out his duties, the Assistant to the District Superintendent shall act for the District Superintendent. He shall be nominated by the District Superintendent and approved by the District Conference. District Executive Committee shall decide his salary.

Section 11 (Officers)

- 1. (Secretary)** The secretary shall prepare for the District Conference according to the directions of the District Superintendent, and keep the minutes of the District Conference and the minutes of all meetings of the District Executive Committee.
- 2. (Assistant Secretary)** The assistant secretary assists the Secretary. In the event of the voidance of the Secretary, he acts for the secretary.
- 3. (Treasurer)** The treasurer shall supervise the receipts and the disbursements of all funds. He shall present to the District Conference an annual financial report and budget.

4. (Assistant Treasurer) The assistant treasurer assists the treasurer. In the event of the voidance of the treasurer, he acts for the treasurer.

Section 12 (Auditor) Two auditors shall be elected at the District Conference, one of whom shall be a pastor, and the other shall be a lay.

Section 13 (District Executive Committee)

1. (Constitution) District Executive Committee shall consist of the following members:

- 1) District Superintendent, Assistant to the District Superintendent, Secretary, Treasurer
- 2) Regional representatives nominated by each regional caucus and approved by the District Conference. (When a regional representative who has been elected from the District Conference is vacated, the regional caucus may appoint an accredited pastor in the regional caucus as the District Executive Committee member.)
- 3) Two committee members nominated by the District Superintendent and approved by the District Conference.

2. (Business) District Executive Committee conducts the following business of the district:

- 1) Planning and overseeing the District business in general
- 2) Financial settlement of the District and budget drafting
- 3) Organizing and overseeing the standing committees
- 4) Personnel management for the directors and staffs
- 5) Managing the properties and official documents
- 6) Distributing awards and disciplining members
- 7) Conducting business related to the C&MA National Office or member churches.

3. (Meetings) District Executive Committee shall hold one regular meeting per year.

Special meetings may be called at any time by the District Superintendent. In case of urgent agenda, District Executive Committee may be held by telephone or by mail.

Section 14 (Standing Committees) District Executive Committee designates and appoints the following standing committees and entrusts them with the business of the District. A standing committee shall meet at the call of its chairman as he deems necessary or at the request by the District Superintendent.

1. (Committee on Church Planting) The Committee shall consist of three members or more and shall provide general oversights for the church planting of the District.

2. (Committee on Ordination) The Committee shall consist of five members or more and shall provide general oversights for the examination and ordination of the pastors.

3. (Committee on Education) The Committee shall consist of three members or more and shall provide general oversights for the training and extended education of the pastors.

4. (Committee on Mission) The Committee shall consist of three members or more and shall provide general oversights for overseas mission works of the District.

5. (Committee on Licensing) The Committee shall consist of three members or more and shall provide general oversights of the licensing of the pastors and the members.

6. (Committee on Public Relations) The Committee shall consist of three members or more and shall provide general oversights for the public relations and publication of the District.

7. (Committee on Rules) The Committee shall consist of three members or more and shall provide general oversights for the Bylaws and the Regulations of the district.

8. (Committee on Welfare) The Committee shall consist of three members or more and shall provide general oversights for the fellowship and welfare of the members.

Section 15 (Special Committees) District Executive Committee may designate and appoint a special committee temporarily as it deems necessary and entrust it with designated work.

Section 16 (Member of Ex Officio) The District Superintendent shall be an ex officio member of all district committees.

Section 17 (Regional Caucus) The boundaries of the regional caucus shall be defined by the District. The regional caucus conducts the work commissioned by the District and is operated according to the Article II of the Regulations of the Korean District.

Section 18 (English Ministry Association) The English Ministry Association consists of all pastors and workers engaging in English ministries at the local churches.

Section 19 (Directors) To perform the business of the District effectively, the District Superintendent may appoint directors with the consent of District Executive Committee. District Executive Committee shall decide the term and salary.

Section 20 (Paid Staffs) When administration and/or professional staffs are needed, the District Superintendent shall appoint paid staffs with the consent of District Executive Committee.

ARTICLE III. ELECTIONS

Section 21 (District Superintendent)

1. **(Nomination)** The Committee on Nomination shall present a single nominee to the District Conference. Other candidates may be nominated from the Floor with a written request signed by at least ten accredited members. Any nominee should be approved by the National Office of the C&MA at least 30 days prior to the election.
2. **(Committee on Nomination)** The District shall establish the Committee on Nomination a year in advance of the termination of the term of the District Superintendent. The members of the Committee shall include the regional caucuses Chairmen and three accredited members elected by the District Conference. The caucus Chairman, once appointed to the Committee on Nominations, will continue to serve as the committee member until the District Superintendent is elected. The Committee shall elect a Committee Chairman among the Committee members.
3. **(Election)** The District Superintendent shall be elected by the District Conference. Election shall be by ballot and be determined by two-thirds or more affirmative votes of the valid votes. If a decision cannot be reached after the first and second ballots, the National Office of the C&MA shall appoint an Interim District Superintendent to serve until the next District Conference.

Section 22 (Officers and Auditors) The officers and auditors shall be elected by the District Conference. Election shall be by ballot and be determined by a majority of the valid votes in the District Conference.

Section 23 (Regional Caucus Chairman) Regional caucus chairman is elected by the Caucus according to the Regulations of the Korean District.

Section 24 (Committee Members) The members of the standing committees and special committees are appointed by the District Executive Committee.

Section 25 (Term of Office) The term of the District Superintendent shall be four years. The term of Assistant to the District Superintendent, members of District Executive Committee, members of standing committees, and auditors shall be two years.

Section 26 (Vacancy) When the District Superintendent is vacated, the National Office shall appoint the Interim Superintendent immediately in consultation with the District

Executive Committee. The District Superintendent shall be elected by the next District Conference. The term of the new District Superintendent shall be determined by the Uniform Constitution for Districts of the C&MA.

ARTICLE IV. PASTOR

Section 27 (Interim Senior Pastor) In the event of a vacancy in the senior pastor position, the District Superintendent shall send an interim senior pastor, in consultation with the church's governing board and the regional caucus chairman. The interim senior pastor shall take charge of the administration of the local church.

Section 28 (Elder Pastor) A pastor, who is 60 years old or older and retires after serving more than 20 years as the senior pastor at one church, is eligible to receive the position of the elder pastor. The local church shall support him with 50% or more of the living expenses for the rest of his life. Elder pastor shall be approved by the District Executive Committee.

Section 29 (Retired Pastor) When a senior pastor becomes 65 years old or older, the church will appoint him as a retired pastor if he desires. The local church shall support the retired pastor properly. Retired pastor shall be approved by the District Executive Committee.

Section 30 (Retirement Age) The pastor shall serve until the age of 70. When the ordinance of the church is otherwise determined, it shall be subject to the approval of the District Executive Committee.

ARTICLE V. ACCREDITATION

Section 31 (Accreditation of Churches) The accreditation procedures of developing churches shall be as follows:

1. The church shall submit a roll of names of twenty official members to the District Superintendent.
2. The church shall have an accreditation worship service in the presence of the District Superintendent and the District Superintendent shall take an oath of the assembly of the members.
3. The District Superintendent and the representatives of the church shall sign the Church Accreditation Covenant.

Section 32 (Joining of Churches) When a church of another denomination wishes to join the Korean District, the following procedure shall be followed:

1. The church with 20 or more official members shall be an accredited church and the church with 19 or less official members shall be a developing church.
2. The church shall have an affiliation worship service in the presence of the District Superintendent and the District Superintendent must take an oath of the members.
3. The District Superintendent and the representatives of the church shall sign the Church Joining Covenant.
4. The pastor and the church shall be joined simultaneously.
5. If the church without a senior pastor desires to join the Korean District, the affiliation procedure shall be taken by the assembly of the members in the presence of the District Superintendent. A senior pastor shall be placed to the church according to the Regulations of the Korean District.

Section 33 (Licensing of Pastors) A pastor to be accredited shall complete the following steps:

1. A recommendation from the regional caucus chairman shall be required.

2. The required documents shall be submitted and reviewed by the Committee on License.
3. The applicant shall be interviewed by the District Superintendent and the Committee on Licensing.

ARTICLE VI. FINANCE

Section 34 (Fiscal Year) The fiscal year of the District shall be from the first day of April to the thirty first day of March of the following year.

Section 35 (District Operating Fund and Church Planting Fund)

1. All member churches shall submit an annual report to the Korean District every year.
2. All member churches shall send 2%, for the operating fund, and another 2%, for the church planting fund, of the total income minus the mission and building income from the previous fiscal year.
3. The member church shall send operating funds and church planting funds monthly to the District.
4. All members shall pay annual dues as determined by the Executive Committee to the General Assembly.

Section 36 (Revenue and Expenditure) The treasurer or the assistant treasurer shall conduct the transactions of the revenues and expenditures with the approval of the District Superintendent. Any large expenditure beyond the budget shall be approved by District Executive Committee in advance.

Section 37 (Fund Raising) Any external fund raising activity of the member church and the organization shall be approved in advance by the District Superintendent.

Section 38 (Insurance) The member church who owns building shall have property and liability insurance.

Section 39 (Financial Report) The treasurer shall present a financial report to District Executive Committee every three months.

Section 40 (Audit) The auditors shall audit the finances of the District prior to the District Conference in order to present the report to the District Conference.

Section 41 (Pension) The District shall run a pension program to help pastors in their retirement. The pension program shall be operated according to the Regulation of Welfare for Pastors.

ARTICLE VII. AMENDMENTS, REGULATIONS, ADDENDUMS

Section 42 (Amendment) All amendments to these bylaws shall be submitted in writing by a regional caucus or by five accredited members or more to the Committee on Rules for deliberation, and shall be presented by District Executive Committee to the District Conference. It shall be adopted by two-thirds of the affirmative votes of the delegate presence at the District Conference.

Section 43 (Regulations) The establishment and all amendments of the Regulations shall be deliberated by the Committee on Rules, then shall be presented to the District Conference by District Executive Committee. It shall be adopted by the majority votes of the delegate presence at the District Conference.

Section 44 (Addendum)

1. These Bylaws shall come into effect immediately upon the adoption.
2. These Bylaws are legislated in order to govern the Korean District of the C&MA as a supplement of the Uniform Constitution for Districts of the Christian and Missionary

Alliance. For the matter not regulated by these Bylaws, the Manual of the C&MA and Robert's Rules of Order shall be applied.

Note: These Bylaws were most recently amended at the 35th District Conference, April 24, 2018, and have been in effect from the very moment of adoption.